



PLSIA PO BOX 21 SAUNDERSTOWN, RI 02874

CLUBHOUSE RENTAL AGREEMENT

RENTER: _____
ADDRESS: _____
PHONE NUMBER: _____ EMAIL: _____

- MEMBER (\$150 rental fee) *please make check payable to PLSIA *plus additional \$25 Covid cleaning fee*
Membership must have been paid **90 days prior to the day the event was booked to pay the member fee.**
- NON-MEMBER (\$300 rental fee) *please make check payable to PLSIA *plus additional \$25 Covid cleaning fee*
\$300 deposit by separate check (will be held by the association until completion of the rental)

RENTAL & DEPOSIT CHECKS MUST BE RETURNED WITH THIS FORM AT LEAST TWO WEEKS PRIOR TO EVENT

DATE OF RENTAL _____ EVENT START TIME: _____ EVENT END TIME: _____ SET UP TIME: _____

NUMBER OF PEOPLE: * per Covid Addendum: _____ TYPE OF RENTAL: _____ Birthday, Graduation etc.

BARTENDER

- **The PLSIA is the only licensed authority to sell and serve liquor on the property.**
- **Renter is NOT permitted to bring alcohol into the facility or on any of the property.**
- Bartenders - \$20.00 an hour with a minimum of 4 hours. There is also a \$20.00 fee for the setup and breakdown of the bar which is not included in the fee for the requested hours for the bar. If more than 60 guests over the age of 21, a 2nd bartender will be required at the same rate needed **(to be paid to PLSIA)** not needed

ENTERTAINMENT

If any type of music is to be included with the function, the following time frame **must** be strictly adhered to or you will be asked to leave the premises:

- After 10:30 PM all volume must be lowered.
- At 11:30 PM all volume must cease.
- At 12:00 all guests must have left the building, the clubhouse cleaned, and the building secured.

RESPONSIBILITY

- As the renter, you are responsible for your guests and their actions!
- Children must be supervised at all times.
- If any problems, you will be the contact person.
- Renter agrees to be bound by the Clubhouse Rental Agreement & Information.

HOLD HARMLESS AGREEMENT

PLSIA is not responsible for the loss or damage of personal property of any guest. The renter shall indemnify and hold harmless the PLSIA, officers, and its members from any liability whatsoever for any damage to personal property, personal injury, injuries or sickness due to food or beverage products brought into the hall by the renter for the consumption by their guests.

YOUR SIGNATURE ON THIS DOCUMENT SIGNIFIES THAT YOU HAVE READ, FULLY UNDERSTAND, AND AGREE TO BE BOUND BY THIS AGREEMENT, THE CLUBHOUSE RENTAL GUIDELINES & INFORMATION, AND COVID ADDENDUM.

RENTER

DATE

RENTAL & DEPOSIT CHECKS MUST BE RETURNED WITH THIS FORM AT LEAST TWO WEEKS PRIOR TO EVENT

Any questions, contact Tina Carlow (401) 935-4204 Teec385@msn.com

CLUBHOUSE RENTAL AGREEMENT & INFORMATION

Fee:

\$150 for Member plus \$300 deposit with separate check * plus additional \$25 Covid cleaning fee

Membership must have been paid **90 days prior to the day the event was booked to pay the member fee.**

\$300 for Non-Member plus \$300 deposit with separate check * plus an additional \$25 Covid cleaning fee

General Information:

1. Renter is the responsible party and MUST be in attendance during the rental of the clubhouse. **NO EXCEPTIONS.**
2. Renter is responsible for any damages incurred to the clubhouse. If the cost to repair any damage is less than the damage deposit, the remainder may be returned to the Renter. If the cost to repair any damage is in excess of the damage deposit, the Renter will be billed accordingly.
3. Children must be supervised at all times.
4. Cancellations must be made 2 weeks prior to the rental date of the function for a full refund.
5. Address of the clubhouse is 50 Woodsia Road.
6. Per the Town Fire Code, the clubhouse holds 70 persons on upper level and 42 on lower level.
7. Clubhouse is equipped with approximately 100 chairs, 12 six-foot tables and 6 five-foot tables.
8. Restrooms are located on the lower level of the facility and will be supplied with toilet paper, soap and paper towels.
9. Alcohol consumption is restricted to the confines of the building.
10. **No** alcoholic beverages may be brought in or consumed inside or on the property with a rental. The Association has a class D liquor license from the Town of Narragansett. Alcoholic beverages may only be sold by our bartenders. Our bar is a **cash bar only** and an open bar may be arranged. Additional bartender may be required when guest attendance is over 60.
11. You may bring in non-alcoholic beverages ONLY.
12. No smoking in the building.
13. No use of tacks or tape on the walls or ceiling.

Set-up and break-down times:

1. Renter has the use of the facility for the day of the event. (8:00 AM – 12:00 AM)
2. An early setup may be arranged if available.
3. The following times **must** be adhered to:
 - After 10:30 PM all volume must be lowered
 - At 11:30 PM all volume must cease.
 - At 12:00 all guests must have left the building, the clubhouse cleaned, and the building secured.

Catering and Cooking Regulations:

1. Clubhouse is equipped with a kitchen to accommodate a limited amount of food preparation. It shall be the responsibility of the renter, caterer or other food preparers to ensure that the kitchen is left exactly as it was found.
2. There is only a bar size sink.
3. The stove is for heating food ONLY.
4. The caterer is responsible for removing all equipment on the date of the function.
5. Nothing is to be left behind.
6. Gas grills or grills of any kind ARE NOT TO BE USED inside the clubhouse.

Parking:

1. Additional parking is available at the beach. All cars must be out of the lots by the end of the event.

Cleaning:

1. Trash barrels have liners and are available.
2. All garbage is to be emptied in the trash barrels outside of the clubhouse.
3. All floors must be swept and any spills must be cleaned.
4. Any and all garbage outside the facility is your responsibility.
5. The building should be left as it was prior to the function.

* Covid Addendum due to current Covid guidelines:

1. A rental must follow State of Rhode Island [Reopening Guidelines](#) and [Executive Orders](#).
2. Any violation, including the number of people, of the Covid guidelines will result in the forfeit of the entire deposit.
3. A complete list of guest names and contact information must be provided.
4. \$25 Covid cleaning fee must be paid with the rental fee.

Hold Harmless Agreement:

The Pettaquamscutt Lake Shores Improvement Association is not responsible for the loss or damage of personal property of any guest. The renter shall indemnify and hold harmless the PLSIA, officers and its members from any liability whatsoever for any damage to personal property, personal injury, injuries or sickness due to food or beverage products brought into the hall by the renter for the consumption by their guests.

FAILURE TO COMPLY WITH THE TERMS OF THE AGREEMENT SHALL RESULT IN LOSS OF THE DEPOSIT